



JOB SEARCH ACTIVITIES CALENDAR FEBRUARY 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Please call 296-2841 for more information</p>			<p>We are at a New Location 449 South Meridian First Floor</p>			
5 9-10 Orientation/ Introduction 10-12 Information Gathering	6 9-10 Job Search 10-12 Internet Job Search	7 9-10:30 Team Building 10-12 Skills employers want	8 9-10:30 Job Search 10:30-12 Money Management	9 9-12 Internet Job Search	10	11
12 9-12 Applications	13 9-12 Resume Part 1	14 9-10 Resume Part 2 10-12 Fair Housing	15 9:00-10:00 Interviewing 10-12 Mock Interviews	16 9-10 Mock Interview Review	17	18
19 Holiday	20 9-12 Registering for Ohio Means Jobs	21 9:00-11:00 Soft Skills: What are they.	22 9:00-11:00 Soft Skills: Why Employers want them.	23 9:00-12:00 Soft Skills: Essential for successful teamwork.	24	25
26 1-4pm Basic Computer	27 1-4pm Basic Word Part 1	28 1-4pm Basic Word Part 2	29 1-4pm Basic Word Part 3	Mar 1		